

OFFICIAL MUNICIPAL COURT JURY SUMMONS & JUROR QUESTIONNAIRE
APPLICABLE TO CITIES WITH A COUNTY POPULATION OF AT LEAST 250,000 RESIDENTS

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DOCKETS ARE POSTED ON-LINE, THE COURT WILL POST NOTICES ON THE WEB SITE IF ALL TRIALS ARE CANCELED.

Important:

1. Please read all information on this form carefully.
2. Answer all questions below.
3. Bring entire summons with you to court.
4. Please print legibly.
5. You are to appear promptly as instructed by this summons
6. If you have a special need or disability, you are encouraged to notify the Court immediately concerning requests for reasonable accommodation.
7. If you call the court the day of or the day before, your call will not be returned until the following day or day thereafter due to court being in session.

THE FOLLOWING “JUROR QUESTIONNAIRE” IS MANDATED BY GOVERNMENT CODE, SECTION 62.0132.

Your answers are CONFIDENTIAL and may be disclosed only to the judge, court personnel, the litigant and the litigant’s attorney.

JUROR QUESTIONNAIRE

Please type or print with ink only

Name:	First Name	Last Name	
Home Address:	Home Address		
City, State Zip	City	State	00000
Male <input type="checkbox"/> Female <input type="checkbox"/>			
Race (required by State Law)	Age: Enter your age	Date of Birth: Click or tap to enter a date.	Are you a U.S. Citizen? Yes <input type="checkbox"/> No <input type="checkbox"/>
Please check highest level of education completed: <input type="checkbox"/> No H.S. Diploma or GED <input type="checkbox"/> GED <input type="checkbox"/> H.S. Diploma <input type="checkbox"/> 2yr College <input type="checkbox"/> 4yr College/University <input type="checkbox"/> Post-Graduate Other <input type="text"/> Click or tap here to enter text.			
Primary phone	Enter your phone number		
Alternate phone	Enter your alternate phone number		
Country of Residence	Enter your country of residence		
Your occupation	Enter your occupation		
Your employer:	Enter your employer here		
Spouse's name	Spouse's name		
Spouse's occupation	Spouse's occupation	How long? Enter month or years here	
Have you ever served on a civil jury? <input type="checkbox"/> Y <input type="checkbox"/> N			
Have you ever served on a criminal jury? <input type="checkbox"/> Y <input type="checkbox"/> N			
Current Marital Status: Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/>			
Number of Children: <input type="text"/> Number of Children Age Ranges: from <input type="text"/> years to <input type="text"/> years			
I CERTIFY THAT ALL ANSWERS ARE TRUE AND CORRECT.			
Please sign here: 			

NOTE: If you state that you are not a U.S. citizen, you will no longer be eligible to vote if you fail to provide proof of U.S. citizenship to your county voter registrar.

OFFICIAL MODEL JURY SUMMONS AND QUESTIONNAIRE (Page 3 of 4)

Directions: You must report for jury service unless you: (1) claim an **exemption**; (2) are **disqualified**; or (3) choose to **postpone** your service.

To claim an Exemption: Circle the exemption(s) that you claim. Sign the form. Email, Fax, Mail or take the form to the Bee Cave Municipal Court. **NOTE:** You do not have to claim an exemption and may instead choose to serve.

If you are Disqualified: Circle the qualification(s) that you do not meet. Sign the form. Email, Fax, Mail or take the form to the Bee Cave Municipal Court. **NOTE:** If you claim to be disqualified because you are not a resident of this county, you may become ineligible to vote in this county. If you state that you are not a U.S. citizen, you will no longer be eligible to vote if you fail to provide proof of U.S. citizenship to your county voter registrar.

To Postpone your Service: Contact the Bee Cave Municipal Court before your scheduled date of service.

Before Reporting for Jury Service: Please complete the juror questionnaire. Bring the questionnaire with you when you report. **Questions or Special Accommodations:** Please contact the Bee Cave Municipal Court.

EXEMPTIONS FROM JURY SERVICE (Texas Government Code, Section 62.106)

1. You are over 70 years of age.
2. You have legal custody of a child or children younger than 12 years of age and service on the jury would require leaving the child or children without adequate supervision.
3. You are a student at a public or private high school.
4. You are enrolled and in actual attendance at an institution of higher education.
5. You are an officer or an employee of the senate, the House of Representatives, or any department, commission, board, office, or other agency in the legislative branch of state government.
6. You are the primary caretaker of a person who is an invalid unable to care for himself or herself. (This exemption does not apply to you if you are a primary caretaker only in your capacity as a health care worker.)
7. You are a member of the United States military forces serving on active duty and deployed to a location away from your home station and out of your county of residence.
8. You have served as a juror in this county during the 24-month period prior to the date you are required to appear by this summons.
9. You have been summoned for jury service in this county and you have served as a petit juror in this county during the three-year period prior to the date you are required to appear by this summons.

QUALIFICATIONS FOR JURY SERVICE (Texas Government Code, Section 62.102, except where noted)

To be qualified to serve as a juror you *must*:

1. be at least 18 years of age;
 2. be a citizen of this state and a resident of the county in which you are to serve as a juror;
 3. be qualified under the Constitution and laws to vote in the county in which you are to serve as a juror (*Note: You do not have to be registered to vote to be qualified to vote*);
 4. be of sound mind and good moral character;
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5. be able to read and write;
6. not have served as a juror for six days during the preceding three months in the county court or during the preceding six months in the district court;
7. not have been convicted of, or be under indictment or other legal accusation for, misdemeanor theft or a felony; and
8. be a resident of the municipality for which the court is established (Government Code, Section 62.501; specific to municipal courts).

I certify that I am exempt or disqualified from jury service for the reasons circled above.

Signature

Date

Right to Reemployment: A private employer may not terminate the employment of a permanent employee because the employee serves as a juror. An employee whose employment is terminated in violation of this section is entitled to return to the same employment that the employee held when summoned for jury service if the employee, as soon as practical after release from jury service, gives the employer actual notice that the employee intends to return. (Civil Practice and Remedies Code, Section 122.001). Terminating an employee for performing jury duty is punishable by up to 180 days in jail and/or a fine not to exceed \$2,000. (Civil Practice and Remedies Code, Section 122.002).

Failure to Answer Summons and Provision of False Information: Any person summoned who fails to attend or who fails to remain in attendance until discharged by the Court may be fined an amount not to exceed \$100 for contempt (Code of Criminal Procedure, Article 45.027). A person shall be fined not less than \$100 nor more than \$500 if the person: (1) fails to attend court in obedience to this summons without reasonable excuse; or (2) files a false claim of exemption from jury service (Government Code, Section 62.111; *see also* Code of Criminal Procedure, Article 35.01). A person who fails to comply with this summons, or who knowingly provides false information in a request for an exemption or to be excused from jury service, is subject to a contempt action punishable by a fine of not less than \$100 nor more than \$1,000 (Government Code, Section 62.0141).

Proper Clothing Required: All persons entering the courtroom should be dressed in clothing reasonably befitting the dignity and solemnity of the court proceedings.